

## **St. Matthew the Evangelist Faith Formation**

### **Minister Title: Gathering Leader**

**Objective:** Gathering Leaders are ministers who are leading one piece of our Come and See Gatherings. These opportunities are meant to enrich our communication of the Good News of Jesus Christ and His Church.

**Description/Responsibilities:** Gathering Leaders are Faith Formation Ministers who lead components of a Come and See Gathering, such as an activity or service project station, ice-breaker team building games, share bible stories, coordinate dramatizations, or other pieces that are part of the Gathering experience. We hope our Gathering Leaders will be assisting in the preparation of the Gatherings themselves and their components. What you will be doing will be prepared in advance by a member of the staff, and directions will be communicated to you, though you will be invited to assist in the preparation of the Gatherings.

Gathering Leaders should have a basic understanding of Catholic doctrine, Scripture, and Catholic Tradition; a desire to pursue honest and caring relationships with young people and their families; and effective techniques and strategies in working with young people and their families. All Gathering Leaders are expected to be Catholics in good standing with the Church, including regular Mass attendance and reception of the Eucharist, having received the sacraments of Baptism and Confirmation, and is an authentic witness to their Catholic faith.

You may be asked to retrieve supplies that are needed for the activities. Please familiarize yourself with the supply areas of the buildings in which you are serving.

*Please report anything unusual, suspicious, or problematic to a Staff member.*

The 2021-2022 school year will be an experiment with this model. We expect you to provide us feedback about how the model is working, to suggest modifications and improvements to be made, and to seek our help to work through struggles that may occur.

**Qualifications:** All St. Matthew the Evangelist parish ministers (volunteers) are expected to

- have an annual CORI (background check) on file
- complete the *Protecting God's Children* (Virtus) program
- abide by the 2021 Archdiocesan Code of Conduct (available at <https://billericacatholic.org/code/>)

**Time Commitment:** Prepare for, attend, and lead all faith formation activities to which you have committed, possibly using Sign Up Genius. *Please make a point of arriving early, before each Gathering begins.* If you will be absent, please contact a Staff member for your session at least 24 hours in advance if possible.

All Gathering Leader ministers will be expected to participate in scheduled meetings and/or trainings - the frequency and need for these are to be determined.

**Supervision:** Gathering Leaders report to the Program Coordinator(s) for the sessions in which they are serving.

**Communication:** Primarily through e-mail, by phone if needed

**A Gathering Leader:**

- Follows the directions of the Staff Members leading the Gathering
- Takes the lead on their components of the Gathering, as requested or needed
- Takes the initiative to prepare supplies, clean areas, or perform other activities as needed
- Delegates to additional Faith Formation Ministers, such as Gathering Rotating Helpers, as needed
- Makes every effort to fulfill their role in a timely and efficient manner
- Witnesses to their faith in God to those they assist and serve